



## RECORD RELEASE FORM

I give permission to SofTouch Dental and the Staffs to release my dental records for:

Patient's Name: \_\_\_\_\_

The following record will be sent/ released:

X-rays: \_\_\_\_\_ Chart Records: \_\_\_\_\_

I request the dental records to be sent/released to:

Self: \_\_\_\_\_ Dentist: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Dental Office's Secured Email: \_\_\_\_\_

I understand that the office has **30 days** to forward my record and I can pick up my record as soon as the office notifies me that the record is ready.

I understand that there is a **\$1.00** charge for each copy/page of record and a **\$2.00** charge for X-rays/page of record.

Signature of Patient/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_